



15th INTERNATIONAL TOURISM FAIR „LIST“ LUKAVAC 2017

11th – 13th MAY 2017

Nuhanovic Ltd. Lukavac
BU „LUKAVACKI SAJAM“ Lukavac
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INFORMATION FOR EXHIBITORS

Discount of 10% to the exhibitors who sign up to 31st December 2016

Information:

Period/Time:	11th - 13th May 2017
Town - Place:	Lukavac – Sports Hall
Fair Opening:	Thursday, 11th May 2017 at 11:00
Working hours:	From 10:00 - 19:00
Fair Closing:	Saturday, 13th May 2017 at 19:00
Removal of the stands:	Sunday, 14th May 2017 from 10:00 to 19:00
Organizator:	Nuhanovic Ltd. Lukavac, BU Lukavacki sajam
Co-organizer:	Municipality Lukavac

Payment and application:

Payment made through the following bank:	Raiffeisen bank Payment from B&H Transaction a/c 1610250024480034 Payment from other countries IBAN: BA391611250000323880 SWIFT: RZBABA2S
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Payment has to be made no later than 1st May 2017

Clearly filled in, signed and verified Application should be send to the organizes via:

Fax: +387 35 574 701
e-mail: lukavacki_sajam@yahoo.de
Address: Sprecanska 1, 75300 Lukavac, B&H

With signed and sealed Application, the exhibitors also undertakes to submit the evidence on payment of the compulsory amount of 60,00€ (incl. VAT) for the Application tax. Application without payment is not valid.

APPLICATION FORM

Discount of 10% to the exhibitors who sign up to 31st December 2016


Information about exhibitor

fill in legibly, in block capitals and mark the „“ of your choice

Exhibitor:		
Address:		
VAT/ID Number:		
Telephone:	Fax:	Mob.:
www.	e-mail:	
Concat person:	Mob.:	

Exhibition place order

HALL „A“
 INTERIOR SPACE WITH A BASIC EQUIPMENT




Price: 52€/m²
 _____m²

Special stand place

- 2 sides open.....8€/m²
- 3 sides open...10€/m²
- 4 sides open...11€/m²

(flooring-carpet, partition walls OCTANORM-white color, electricity connection 220V up to 1kW, company panel inscription (name and logo), info-desk, waste basket, cabin with front curtain, table and four chairs), **min.12 m²**

HALL „B“
 INTERIOR SPACE WITH A BASIC EQUIPMENT



Price: 21€/m²
 _____m²

Special stand place

- 2 sides open.....8€/m²
- 3 sides open...10€/m²
- 4 sides open...22€/m²

(wooden floor, flooring-carpet, partition walls OCTANORM-white color, electricity connection 220V up to 1kW, company panel inscription (name and logo), waste basket, table and two chairs) **min.6 m²**

HALL „A“ – EXHIBITION
 INTERIOR NON-EQUIPED SPACE

Price: 39€/m²
 _____m²

(wooden floor, floor lining without partition walls) **min.12m²**

QUANTITY DISCOUNTS

- 10% to the space from 50 - 99 m²
- 15% to the space from 100 - 179 m²
- 20% to the space from 180 - 299 m²

Order additional services

Electric power (consumption included)

up to 1kW <input type="checkbox"/>	up to 5kW <input type="checkbox"/>	up to 10kW <input type="checkbox"/>	up to 20kW <input type="checkbox"/>
77€	102€	128€	230€

WATER

- water supply <input type="checkbox"/>	153€
- water supply with sink included <input type="checkbox"/>	205€

HOSTESS

	Price	Number of persons	Day
Hostess	26€/day		1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input type="checkbox"/>
Hostess speaking foreign language	36€/day		1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input type="checkbox"/>

HALL FOR PROMOTION

				Price
Hall for promotion on fairground				76€/hour
Day	1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input type="checkbox"/>	Time	from _____ to _____	























Note: Prices do not include VAT (17%).

Place and date

Stamp

Authorized person signature
(exhibitor)

ADDITIONAL EQUIPMENT OREDR

	ITEM	DIMENSIONS	LAYOUT	PRICE	QTY.	<input checked="" type="checkbox"/>
1.	Table - round	Ø 80		13€		<input type="checkbox"/>
2.	Table - cube	90x90cm		13€		<input type="checkbox"/>
3.	Bar table	Ø 60		21€		<input type="checkbox"/>
4.	Chair			5€		<input type="checkbox"/>
5.	Chair with blue cover			8€		<input type="checkbox"/>
6.	Bar chair			18€		<input type="checkbox"/>
7.	Info desk	50x100x100cm		38€		<input type="checkbox"/>
8.	Cabinet with key	50x100x100cm		41€		<input type="checkbox"/>
9.	Showcases high (glazed)	50x100x250cm		92€		<input type="checkbox"/>
10.	Showcases high (glazed)	100x100x250cm		102€		<input type="checkbox"/>
11.	Platform	100x100x50cm		38€		<input type="checkbox"/>
12.	Set of shelves	50x100x250cm		61€		<input type="checkbox"/>
13.	Mesh partition wall (octanorm)	100x250cm 50x250cm		31€		<input type="checkbox"/>
14.	Hanger (only with partition walls)			15€		<input type="checkbox"/>
15.	Ceiling structure	100x100cm		26€		<input type="checkbox"/>
16.	Door	95x201cm		46€		<input type="checkbox"/>
17.	Curtain	100x200cm		21€		<input type="checkbox"/>
18.	Panel with the company name (black & white)	200x30cm		26€		<input type="checkbox"/>
19.	Panel with the company name (color logo)	200x30cm		46€		<input type="checkbox"/>
20.	Reflector			15€		<input type="checkbox"/>
21.	TV, DVD			154€		<input type="checkbox"/>
22.	Refrigerator			61€		<input type="checkbox"/>

Note: Prices do not include VAT (17%).

Place and time

Stamp

Authorized person signature
(exhibitor)



GENERAL RULES OF PARTICIPATION

The general rules of participation at Lukavac tourism fair „LIST“ contain binding instructions stipulating the applying, exhibiting and business activity at the fairs, on the basis of which the bonded relationship between the Lukavac fair as the organizer of the fair LIST and the participants - the exhibitors has been established. In case when other organizer of fairs rent exhibition area to perform own arrangement of collective exhibition than fair organizer have right to change above price.

APPLICATION

Item 1.

Application to exhibit has to be submitted on the standard application form in block letters, and than this signed and duly stamped application form is to be sent to the adress of the fair. Following the same procedure, the application form is to be submitted along with the belonging orders for the fair services. The application is to be submitted not latter than 60 days before the fair opening. The very fact of submitting the application means that the exhibitor agrees with the provision of the General Rules on Participation at LIST, and he enters into the bonded relationship with the organizer. After receipt of the proper application form, the organizer will submit to the exhibitor a approval for the stand design. The exhibitor will, within 3 days, submit his written confirmation on the receipt and possible remarks. If he fails to do so, it will be considered that the design has been accepted. All subsequent changes will be charged by the organizer in the amount increased for 30%.

Item 2.

The application for exhibiting is valid only for the applied company and it is understood that the exhibitor is obliged to exhibit the applied exhibits from the opening until the closing date with permanent presence of the person in charge at the stand. Leaving the fair before the closing date is not allowed. The applied exhibitor may not transfer or lease the delivered exhibition space (stand) without the approval of the organizer. Otherwise, he will be excluded from the fair with previous paying of all the fair orders in their full amount.

PAYMENT

Item 3.

With the application for exhibiting, the exhibitor also undertakes to submit the evidence on payment of the compulsory amount of 60 € (application tax). The application without the evidence on payment of the compulsory amount is not binding for the organizer.

Item 4.

After receipt of the duly submitted application, the organizer will sunbmit the invoice which the applicant is obliged to pay in the complete amount within the deadline stated in the invoice. The costs of payment operations are to be borne by the exhibitor. The exhibitor can deny the invoice. The exhibitors from B&H should pay the invoice in KM, foreign in €. In case of € inflation, organizer have right to correct the prices.

Item 5.

Depending on the available space, the organizer can accept the application and payment even after the prescribed deadlines, and he reserves the right to increase the fair prices on behalf of the increased expenses.

Item 6.

The organizer reserves the right to keep exhibits, equipment and other property of the exhibitor, at the exhibitors expence until final payment for all debts. The organizer retains the right for selling retaining stuff if the exhibitor does not fulfill the obligations within 30 days.

TAKING OVER OF THE EXHIBITIONS SPACE

Item 7.

The exhibition space (stand) is, principally, assigned in order of receiving the application and payments. The assigned stand is taken over by the exhibitor in the Reception Office of the fair on the basis of the original evidence on payment of the compulsory amount and the total amount o the fair order, as follows:

- for the exhibitors who have hired the equipped space, not later than 24 hours before fair opening
- for the exhibitors who have hired the non-equipped or exterior space, not later than three days before the fair opening.

Item 8.

In case the exhibitors fails to register at the Reception Office or to take over the assigned stand within, and not later than 18 hours before the opening of the fair, he will be deemed to have desisted

from exhibiting, so the organizer, if necessary, can assign the stand to some other exhibitor. The stand is to be taken over on the basis of the official minutes. The missing, but assigned stand of materials is to be by the exhibitor in the amount beeing three time increased price of the rent, on the spot. The exhibitors is obliged to locate the exhibitions space within two days after the official closing of the fair. Otherwise, this will be done by the organizer at the exhibitors expence.

WITHDRAWAL FROM THE FAIR

Item 9.

The applicant can withdrawal from the fair under the following conditions:

- 30 days before the fair opening, and in this case he is refunded the paid amount less then non-refundable compulsory application fee. Withdrawal from exhibiting made 30 days before the fair opening is not possible and the organizer retains the complete paid amount, i.e. for the incurred expenses will be invoiced 80% of ordered. Withdrawal from exhibiting is to be announced in writing, and the time limits start to run from the date of receipt of his information at the seat of the organizer. Oral notification of withdrawal has no legal effect.

SPECIAL PROVISIONS

Item 10.

In case when exhibitor set up his stand himself, he is obliged to observe the regulations on technical safety, the instructions given by the organizer and the standards usual for international fairs. The exhibitor must seek the Organizer's approval if he wishes to build larger and more complicated stand arrangements.

Item 11.

The exhibitors undertakes to ensure his own equipment, the exhibits and goods against theft, damage, demolishing and other risks, at his own expence with the oficial ensurer of the fair. Fair organizer do not bear any responsibility for equipment, displayed exhibits and goods which is not ensured, as well as for insured itmes against theft during the fair's working hours. In case that the exhibitor causes the damage to the fair organizers, other exhibitors or third person, he is obliged to pay damages in accordance with general rules.

Item 12.

Except for exhibiting of the exhibits, all other business activities are to be stipulated under the special conditions on bilateral relationship with the organizer, and they can be carried out on the basis of the special written approval of the organizer. The provision stated under above paragraph also refers to the exhibitor who carries out the mentioned activities outside the hired exhibition space.

Item 13.

The exhibitor has the right to distribute free of charge exhibition cards

- official entrance tickets as follows:
- for the basics exhibitions module 3 pcs
- for each additional hired module 1 pc
- for 50 m² exterior space 3 pcs
- for every additional 50 m² 1 pcs

Exhibitor has right to take the working cards, during the period of preparations and dissembling of stand, according the above mention criterion. Working cards are not valid during the fair, only before and after.

Item 14.

Fair work time for exhibitors from 09,30 a.m. to 07,30 p.m., for visitors from 10 a.m. till 7 p.m.

Item 15.

Cleaning and maintence of the hygiene of the stand, commonly used fair stand is the obligation of the organizer.

Item 16.

In case the term of the fair is changed due to force majeure, the exhibitor has no right to request indemnity from the organizer. The organizer will inform the exhibitor about new term of the fair immediately after occurrence of the reasons for the mentioned change.

Item 17.

All possible disputes are to be settled by the competent court of law in Tuzla.

THE ORGANIZER